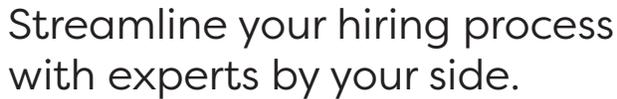


A red, sans-serif heading for the HR services section, located below the main image of people shaking hands.

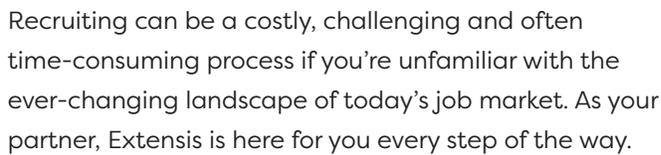
HR SERVICES

A large red, sans-serif heading for the Recruiting Services section, located below the HR SERVICES heading.

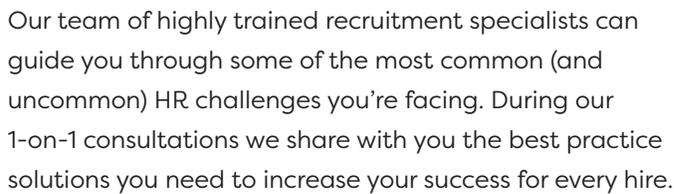
Recruiting Services

A paragraph of text in a black, sans-serif font, located below the Recruiting Services heading.

Streamline your hiring process with experts by your side.

A paragraph of text in a black, sans-serif font, located below the introductory paragraph.

Recruiting can be a costly, challenging and often time-consuming process if you're unfamiliar with the ever-changing landscape of today's job market. As your partner, Extensis is here for you every step of the way.

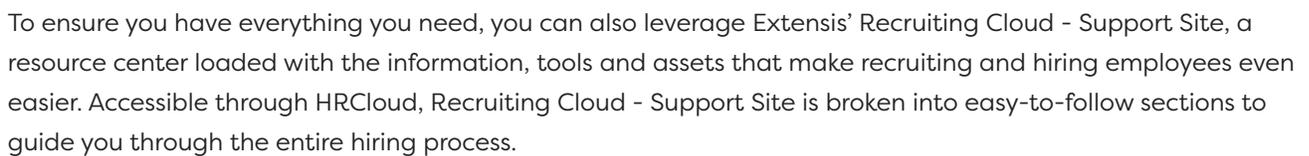
A paragraph of text in a black, sans-serif font, located below the previous paragraph.

Our team of highly trained recruitment specialists can guide you through some of the most common (and uncommon) HR challenges you're facing. During our 1-on-1 consultations we share with you the best practice solutions you need to increase your success for every hire.

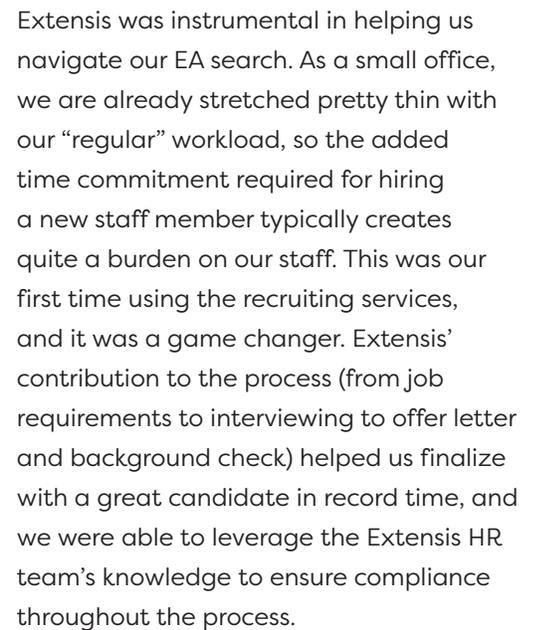
A short paragraph of text in a black, sans-serif font, located below the previous paragraph.

Included in our Recruiting Services, you have access to:

- 
- A list of seven services, each preceded by a red checkmark icon. The list is arranged in two columns. The first column contains: 'Unlimited 30-minute phone consultations with a recruiting specialist', 'Full Cycle Recruiting for most staff level positions', and 'Job Ad Creation'. The second column contains: 'Salary surveys', 'Skills assessment', 'Interview assistance', 'Talent Pool Assessments', and 'Offer letter consultations'.
- ✓ Unlimited 30-minute phone consultations with a recruiting specialist
 - ✓ Full Cycle Recruiting for most staff level positions
 - ✓ Job Ad Creation
 - ✓ Salary surveys
 - ✓ Skills assessment
 - ✓ Interview assistance
 - ✓ Talent Pool Assessments
 - ✓ Offer letter consultations

A paragraph of text in a black, sans-serif font, located below the list of services.

To ensure you have everything you need, you can also leverage Extensis' Recruiting Cloud - Support Site, a resource center loaded with the information, tools and assets that make recruiting and hiring employees even easier. Accessible through HRCloud, Recruiting Cloud - Support Site is broken into easy-to-follow sections to guide you through the entire hiring process.

A testimonial paragraph in a black, sans-serif font, located to the right of the red quotation mark icon.

Extensis was instrumental in helping us navigate our EA search. As a small office, we are already stretched pretty thin with our “regular” workload, so the added time commitment required for hiring a new staff member typically creates quite a burden on our staff. This was our first time using the recruiting services, and it was a game changer. Extensis' contribution to the process (from job requirements to interviewing to offer letter and background check) helped us finalize with a great candidate in record time, and we were able to leverage the Extensis HR team's knowledge to ensure compliance throughout the process.

A short line of text in a black, sans-serif font, located below the testimonial paragraph.

Jennifer T., Accountant, Kohlberg Ventures